

NLUJA

**NATIONAL LAW UNIVERSITY
AND JUDICIAL ACADEMY, ASSAM**

TENDER DOCUMENT

Name of work:

**Construction of Volleyball Court in NLUJAA Campus
at Hajo Road, Amingaon.**

Tender document Price: Rs.1000/- only

TENDER NO: NLUJAA/ADMIN/F/SPORTS/2018/05 Date: 24-10-2018

CLOSING DATE & TIME FOR RECEIPT OF BIDS: 15-11-2018 (2:00 P.M.)

BIDS OPENING DATE AND TIME: 15-11-2015 at 4:45 P.M.

Hajo Road, Amingaon, Kamrup (Rural), Guwahati-781 031, Assam (India)
Ph.: 0361-2738891, E-mail: registrar@nluassam.ac.in Website: www.nluassam.ac.in

1. BRIEF DESCRIPTION OF PROPOSAL:

National Law University and Judicial Academy, Assam, invites Technical and Financial proposals from reputed registered contracting firms having GST registration, PAN Card, Tread License, last three years Income tax return for the **Construction of Volleyball Court** in the Campus at NLUJAA, Amingaon, Hajo Road, Kamrup (R).

Sealed Tenders are invited in a sealed cover clearly super scribing on the envelope.

"Quotation for the work of "Construction of Volleyball Court in the Campus of NLUJAA"

1. Bidding documents are available on University **website: www.nluassam.ac.in** . Bidder has to deposit a non-refundable fee of Rs.1000/- (Rupees one thousand only) in the form of a crossed demand draft in favour of the **"National Law University and Judicial Academy, Assam"**, payable at Guwahati for the bidding documents at time of bid submission.
2. It is the responsibility of the Bidder to ensure that their Bid documents are dropped in the Tender Box in the office of the **Registrar, National Law University and Judicial Academy, Assam, Amingaon, Guwahati -781 031** within the stipulated date and time as mentioned in the tender document. The Registrar, NLUJA Assam will not undertake any responsibility whatsoever for any delay in process of submission of Bids.
3. The bid documents are not transferable.

Sd/-
Registrar,
NLUJAA



2. COVERING LETTER:

Letter comprising of quotation for "Construction of Volleyball Court in the Campus of NLUJAA

To,

The Registrar
National Law University and Judicial Academy, Assam
Hajo Road, Amingaon,
Kamrup (R), PIN- 781031

Dear Sir,

1. With reference to your TENDER notice dated 24-10-2018 I have examined the TENDER document and understood its contents. I hereby submit my Bid for **Construction of Volleyball Court in the Campus at National Law University and Judicial Academy, Assam**
2. The Application is unconditional for the said Tender. This bid is valid for a period not less than 90 days.
3. It is acknowledged that the Authority will be relying on the information provided in the tender and the documents accompanying such tender for qualification of the bidders for the above subject project, and we certify that all information provided in the tender and in Annexures is true and correct; nothing has been misrepresented and omitted which renders such information misleading; and all documents accompanying the bid are true copies of their respective originals.
4. This statement is made for the express purpose of the above mentioned subject.
5. We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
6. We acknowledge the right of the Authority to reject our bid without assigning any reason or otherwise and hereby relinquish, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
7. It is declared that:
 - (a) We have examined and have no reservations to the Tender document
 - (b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any Bid or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State.
8. It is understood that the University may cancel the Bidding Process at any time without incurring any liability to the University and that you are neither bound to invite the applicants to Bid for the Project nor to accept any bid that you may receive.
9. It is certified that we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
10. It is further certified that no investigation by any regulatory agency is pending against us.
11. It is hereby affirmed that we are in compliance of/shall comply with the O&M requirements.
12. We hereby irrevocably relinquish any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of bidders, selection of the Tenderer, or in connection with the selection/Bidding Process itself, in respect of the above mentioned Project and the terms and implementation thereof.



13. We agree to abide by all the terms and conditions of the TENDER document.
14. We agree to be liable for all the obligations of the Tenderer under the agreement. In witness thereof, we submit this application under and in accordance with the terms of the TENDER document.

Yours faithfully

(Signature, name and designation of the Authorized Signatory)

Place: Name and seal of the Bidder/Lead Member

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke at the end.

CHECKLIST

Sl. No	Documents asked for	Page number at which document is placed
1	Tender fee of Rs. 1,000/- in the form of DD in favour of "National Law University and Judicial Academy, Assam".	
2	EMD of Rs. 50,000/- in the form of DD in favour of "National Law University and Judicial Academy, Assam".	
2	One self-attest recent passport size photograph of the Authorized person of the firm, address and office telephone numbers. If the bidder is a partnership firm, name designation, address and office telephone number of Director/Partner also.	
3	Self-attested copy of the PAN card issued by the Income Tax with copy of Income-Tax Return of the last three financial years.	
4	A self-declaration affidavit to be submitted that the firm had no blacklisted record for last 5 years.	
5	Self-attested copy of the Technical Literature	
7	Self-attested copy of the GST Registration	
8	Self-attested copy of the Trade License	
9	Self-attested copy of valid Registration number of the firm/agency	
10	Declaration by the vendor/firm/supplier	
11	Proposed layout design in a hard/soft format for presentation during the opening of Bids	
12	Any other documents, if required	

Name of the bidder:

Address of the bidder:

Telephone No.:

Email ID:

Signature of the bidder



3. PARTICULARS OF TENDER:

1. TENDER No.	:	
2. Particulars of the work	:	Construction of Volleyball Court in the Campus with gallery and floodlight at NLUJAA
3. Period of work	:	60 days from the award of Work Order
4. Cost of TENDER document	:	Rs.1,000/- in the form of Demand Draft in favour of "National Law University and Judicial Academy, Assam"
5. Last date and time of submission of TENDER (by hand / courier / post):	:	
6. EMD amount	:	Rs. 50,000/-/- (in the form of Demand Draft in favour of the Registrar, National Law University and Judicial Academy, Assam)
7. Date and time of opening of TENDER	:	
8. Place of opening of TENDER	:	
9. Name of firm / company / individual to whom TENDER document is issued	:	



4. GENERAL PARTICULARS OF TENDERER:

1. Name of firm:
2. Communication address:
3. Telephone, Telex, Fax No:
4. E-mail
5. Web site:
6. Name and designation of the representative of the Tenderer to whom all references/
Communications shall be made.
7. Amount of earnest money/bid security deposited with instrument no./bank and date.
Name and address of the Authorizing Company to Provision of Volleyball Court in the
Campus.

(Please attach authorization certificate).

**(Signature of Tenderer)
with seal**

A handwritten signature in blue ink, consisting of a stylized, cursive script followed by a long horizontal stroke.

5. EXPERIENCE:

(Details of Each Project) (If it is required attached separate sheets)

Item	
1. Title of the project	
2. Location	
3. No. of works/projects completed	
4. Entity/Agency with which project has been executed	
5. Date of commencement of the project	
6. Date of completion	
7. Cost of the Project	
8. Scope of Work	

Instructions:

1. Tenderers are expected to provide information with respect to Eligible/Qualified projects.
2. Information provided in this section is intended to serve as back-up for information provided in the TENDER.
3. An authentic experience certificate should be annexed with respect to each eligible/qualified Project from the Agency for which the project is executed.
4. Provide the estimated capital cost of each Eligible/Qualified Project.

**(Signature of Tenderer)
With Seal**

*Note – please use one page each for each project



6. SUBMISSION OF TENDER

6.1 SEALING AND MARKING OF TENDER:

6.1.1 The TENDER must be complete in all respects and should contain requisite certificate, **DRAWINGS, INFORMATIVE LITERATURE** etc. as required in the specification.

6.1.2 Tender Document can be downloaded from NLUJAA website (www.nluassam.ac.in).

6.1.3 Tender submission shall be in a sealed cover superscribing on the envelope, **Quotation for "Construction of Volleyball Court in the Campus at National Law University and Judicial Academy, Assam**

The bid shall include:

- a. Forwarding letter by the Tenderer
- b. All required documents
- c. Cost of tender Rs.1,000/- by Demand Draft, towards processing charges (non-refundable) in favour of "National Law University and Judicial Academy, Assam"
- d. EMD Rs. 50,000/- by Demand Draft in favour of " National Law University and Judicial Academy, Assam".

6.1.4 TENDER should be addressed to:-

The Registrar

National Law University and Judicial Academy, Assam
Haja Road, Amingaon, Guwahati-781031

a) The TENDER should be submitted at the office of the Registrar, National Law University and Judicial Academy, Assam on or before 15-11-2018 at 2:00 PM.

b) Tenders may be received through Post /courier/by hand (to be dropped in to the

Tender Box kept at NLUJAA. NLUJAA will not be responsible for any delay or misplace in postal receipt.

6.2 **EXPENSES OF AGREEMENT:** All the expenses of completing the agreement/undertaking including cost of stamp paper or any other kind of expenditure incurred in the process of TENDER submission till final compliance shall be borne by the Tenderer.

6.3 DEADLINE FOR SUBMISSION OF BIDS:

TENDER must be received by the Registrar, National Law University and Judicial Academy, Assam at the date, time and address specified in the TENDER notice/TENDER documents.

6.4 LATE BIDS:

Any TENDER received after the deadline for submission of TENDER prescribed by the Registrar, National Law University and Judicial Academy, Assam shall be rejected and/or returned unopened to the Tenderer.



TERMS AND CONDITIONS:

1. Submit tender in a sealed envelope, indicating Quotation for "**Letter comprising of Tender for Construction of Volleyball Court in the Campus at National Law University and Judicial Academy, Assam, at Hajo Road, Amingaon**" **on or before 15-11-2018.**
2. The University will contact only bidders meeting the requirements including the rates.
3. The payment will be made after successful on-site installation of ordered items.
4. The price quoted will be applicable to the specifications mentioned in this quotation notice and total price quoted will be taken in awarding the contract.
5. Quoted rate should be inclusive of all taxes applicable at any point of time.
6. Income Tax and other statutory deductions will be made at source.
7. The bidders may, specifically mention if any higher specifications are offered.
8. The selected vendors will be required to complete the work within the time mentioned in the work order.
9. Please indicate whether you will be able to supply the item within time specified after receiving the order.
10. Please specify the minimum period for completion of the work if you are not able to complete the work within the said period. Early delivery will be a factor for consideration in deciding the successful bidder.
11. A penalty of 0.5% of the total order value will be imposed per week for late completion of work.
12. The bid should be accompanied by an earnest money deposit (EMD) of Rs. 50,000/- and to be attached in the shape of Demand Draft only drawn in favor of "National Law University and Judicial Academy, Assam" payable at Guwahati.
13. No advance payment will be made, any offer linked with advance payment is likely to be ignored.
14. A self-declaration affidavit to be submitted that the firm had no blacklisted record for last 5 years.
15. After winning the order, if you fail to complete the work your EMD will be forfeited and you will be blacklisted from participating in any future bid/tender.
16. Only Original fabricators, dealers or their Authorized Partners of the Product can participate in the bid.
17. Price offered will be for NLUJAA and delivery will be made at
National Law University and Judicial Academy, Assam
Hajo Road, Amingaon, Kamrup (R) - 781031
18. The decision of acceptance of tender will lie with the competent authority of NLUJAA who does not bind himself to accept the lowest quotation and who reserves the right to himself to reject or partially accept any or all quotations received, without assigning any reason.
19. The bidders will have to submit list of similar works in hand or already completed work with photograph or visuals if any.
20. Submit previous work order for similar works completed successfully.
21. Submit proposed layout design in a hard/soft format for presentation during the opening of Bids.
22. Mention free maintenance and warrantee period for the said job.
23. Materials **brand** with technical specification to be enclosed whenever necessary.



7. TENDER OPENING

7.1 OPENING OF TENDER:

The procedure of opening of the TENDER shall be as under:

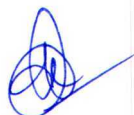
Tenders shall be opened in the presence of designated Authority and Tenderers who wish to be present there.

7.2 CLARIFICATION OF TENDER:

7.2.1 To assist in the examination, evaluation and comparison of TENDER, NLUJAA may at its discretion ask the Tenderer for a clarification on the TENDER which is submitted by him. The request for clarification and the response shall be in writing within the specified time. No additional information or documents other than the one asked for will be accepted at this stage.

7.2.2 The University will be at liberty to involve any expert or consultant in evaluating the bid for completing the entire bid process.

**(Signature of Tenderer)
With seal**



8. AWARD OF CONTRACT

The Tenderer should pass in all items of "Eligibility Criteria". Eligible tenderer or tenderers quoting the lowest offer price shall be awarded the contract.

- 8.1 National Law University and Judicial Academy, Assam reserves the right of negotiation with eligible Tenderer before the finalization of the TENDER
- 8.2 National Law University and Judicial Academy, Assam reserves the right at the time of award of contract to increase or decrease the numbers of locations/quantities without any change in terms and conditions.
- 8.3 National Law University and Judicial Academy, Assam reserves the right to accept any bid and to reject any or all bids or accept any TENDER in total or in parts without assigning any reason thereof.

8.4 NOTIFICATION OF AWARD

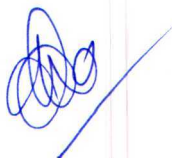
Prior to the expiration of the period of TENDER validity, the University will inform the Tenderer by registered letter or by phone or fax or by e-mail about the selection of the bid and the award of the work.

9. PERFORMANCE SECURITY

- 9.1 Within 30 (thirty) days after the purchaser's issue of notification of award, the supplier shall furnish Performance security to the purchaser for an amount of 5% (five percent) of the contract value in form of Account Payee Demand Draft in favour of "The Registrar, National Law University & Judicial Academy, Assam", or Bank Guarantees / FDR.
- 9.2 The proceeds of the Performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.
- 9.3 The Performance security shall be denominated in Indian Rupees.
- 9.4 The Performance security will be discharged by the purchaser and returned to the supplier on completion of the supplier's Performance under the contract.

10. INSPECTION AND TESTS

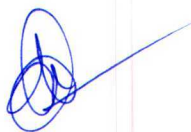
- 10.1 The purchaser or its representatives shall have the right to inspect and/or to test the goods/materials to confirm their conformity to the contract.
- 10.2 Should any inspected or tested goods/materials fail to conform to the specifications, the purchaser may reject them and the supplier shall either replace the rejected goods/materials or make all alterations necessary to meet specification requirements free of cost to the purchaser, within a period of 20 (Twenty) days of intimating such rejection.



11. EXECUTION PERIOD

The work shall be completed in all respect within 60 days from the date of award of work. In case the project cannot be completed in Scheduled time, then please mention the Minimum time required to complete the project of **Construction of Volleyball Court in the Campus at NLUJAA**. The ability to complete the work within the stipulated time will be a consideration for selecting the winning bid.

(Signature of Tenderer)
With seal

A handwritten signature in blue ink, consisting of a circular scribble followed by a horizontal line extending to the right.

Technical Specifications:

Name of the Work "Construction of Volleyball Court in the Campus"

(Write can provide Yes or No)

Sl. No.	Description of the Item	Can Provide (Yes/ No)
1	Construction of Volleyball Court in the Campus	

Note:-

1. Bidders are advised to visit the premises of the University before submitting the bid to have an idea about the work.
2. Finalization of design, fabrication and fixing partition will be at sole discretion of the competent authority of the University. In case of any doubt; the decision of competent authority will be final and binding to the bidders.



Schedule for Volleyball Court

Name of Work:- Construction of Volleyball Court in the Campus at NLUJAA Campus.

SI No	Description	Quantity	Rate (Inclusive of all taxes)	Amount (INR)
1	<p>Volleyball court soling, ASPHALT & civil work size:70' X 40' (four side five fit extra) Soling:-Excavation, leveling & compacting of the existing surface with B-10 Tonne roller, slope to be maintained at 1" in 10' to avoid surface water stagnation. Through cleaning of surface & weed cutting solution. Providing and laying 2 layers of 4.5" thick WBM laid with ready road crusher with stone size 65 mm well graded metal no.3&4. All the gaps will be filled with quarry spoils and metal no.1 watered and compacted with heavy duty roller 8-10 tonners. ASPHALT work: Providing and laying tack coat at 5KG per sqmtr. After thorough cleaning of surface Laying of 40mm thick Asphalt Macadam, compacted thickness with bitumen 60/70 grade thick with pure proper thickness graded sieved aggregate finer to 25mm in bitumen content not exceeding 4% to 5% laid with paver and rolled heavy duty 8-10 Tonne Roller. Macadam mix will be with PPT 1.2% Laying of @ 5mm thick Asphalt concrete with bitumen grade 60/70 4% to 5% with graded aggregated with maximum size of ½ " graded down to fines of 25% the asphalt mix will be with PPT 1% to 2% the same will be laid manually and compacted with heavy roller. Spreading and manually powder after application EPPT primer on finished asphalt surface to close the porosity of fresh Asphalt and allowing the surface to be dried for minimum 15 days prior to lying the synthetic surfacing. Proper drainage system to be provided to run off the surface water outside the playing area.</p>	2800 sqft		
2	<p>Flooring: Artificial grass turf of 50mm pile height with 30 mm infill. Fibre: It should be polyethylene fibre treated with UV inhibitors and is abrasion resistant so that athletes can slide on the fibres without fear of turf burns. Infill: Similarly sized particles of washed silica sand and rounded cryogenic rubber infill hold each other in suspension, compress and expand to provide stability, long life resiliency and proper</p>	2800 sqft		



	energy restitution. Backing: The backing should be made of a combination of permeable woven and non woven polypropylene fabrics to provide exceptional strength and unmatched vertical drainage.			
3	Line marking: Volleyball Court Line marking & painting with synthetic enamel paint to complete court	01 job		
4	Pole and Net: Volleyball Court poles with nets as per the LS standards	1 Pair		
5	Lights: Supply and Installation of LED lights : 8 nos LED lights : 200 W Power: 200W, Voltage: 100-265V AC 50-60Hz. Luminous Efficiency: 100lm/w. Beam Angle: 120 degree CCT: 5700k. Ra>70 Material: Aluminium SMD LEDs IP grade : IP65 waterproof Installation of luminary and wiring with armoured cable on GI poles Provision of MCB and all accessories with outdoor junction boxes. Supply of cables 2 C 2.5sqmm coil (Armoured) Main line from nearest source.	01 Job		
6	Fencing: GI chain link fencing 8 ft height with MS angle poles @ 10 ft cc with provision of 8 ft wide opening with double door including all civil work.	250 Running ft.		
7.	Seating System: 3 steps gallery of tread size 3 ft and riser 1 ft and 50 ft length on either side of court with hand rails with brickwork and concrete.	02 job		
TOTAL				

Amount in word:

(Signature of Tenderer)
with seal

